

Dixon City Commission  
Regular Session  
Monday, May 9, 2022, 6pm

Dixon City Commission met in session Monday, May 9, 2022, 6 p.m. Attending were Mayor Carolyn Townsend (via Zoom), Commissioners Terry Webb, Randy Norman, Dorris Crowley, and Jeff Graham, City Attorney Ben Leonard, City Clerk Barbara Goff, and City resident David Frazier.

Following the call to order, Commissioner Norman made a motion to open the public hearing for LGEA and Municipal Road Aid, seconded by Commissioner Webb. As there were no comments, Commissioner Crowley made a motion to close the public hearing, seconded by Commissioner Webb.

Minutes were approved on a motion by Commissioner Webb, seconded by Commissioner Graham, all ayes.

Bills were approved on a motion by Commissioner Webb, seconded by Commissioner Norman, all ayes.

Water loss remains high. Public Works continues to search for leaks to remedy the issue.

The Commission needs to review City streets soon for improvements, which may include resurfacing or widening. Mayor Townsend stated she is afraid the City will lose some future road aid funding if we do not use some of the funds we have.

Mayor Townsend noted a request from Fire Chief Yates to allocate ARPA funds to purchase a pickup truck to be used within the Fire Department. They have an old City truck that is becoming beyond repair; once a new truck is purchased, the old one will require bid advertisement. No action was taken on the matter at this time.

The Code Enforcement Board met earlier in the day with new Code Enforcement Officer Mary Mayes to offer some training and answer questions she had regarding her new position. Mrs. Mayes has made contact with a few residents already to request general clean-up of their properties.

Mayor Townsend is reviewing the list of sidewalks in need of repair and will be working up a bid advertisement soon. The City has received a letter from the Webster County Public Library requesting sidewalk be moved to the other side of the street, to allow travel from the library to the Senior Center, instead of repairing the existing sidewalk. A motion to accept this request was made by Commissioner Norman, seconded by Commissioner Crowley, all ayes.

A Resolution for the City to Elect the Standard Allowance for the American Rescue Plan Act was approved on a motion by Commissioner Graham, seconded by Commissioner Webb. The standard allowance loosens the restrictions on how the City can use ARPA funds.

Mayor Townsend approached potential salary increases for City employees for the upcoming fiscal year. She offered the Commission options of no increase, a percentage increase for each employee, or that the City increase the amount they pay towards health insurance for employees. It was decided the Mayor would reach out to all employees and see which option is preferred.

A first reading of the 2022-23 budget was approved on a motion by Commissioner Norman, seconded by Commissioner Webb, all ayes. The total budget amount for the fiscal year is \$1,161,477.37.

During the announcement portion of the meeting, Mayor Townsend gave an update on her current personal situation. She previously requested the Commission allow her to carry out her mayoral duties long distance from January through March; however, circumstances have arose that have not allowed her to return to Dixon, and a return date is unknown at this time. For this reason, Mayor Townsend announced she will likely resign her position by the next meeting, and asked the Commission be in consideration of a candidate to fill the vacancy.


Near the end of the mayor's announcement, the time limit for the Zoom meeting was met and the virtual meeting was cut off by the Zoom service. Mayor Pro Tem Terry Webb presided for the remainder of the meeting.


David Frazier, a City resident who also owns rental property within the City, addressed the Commission regarding the previously discussed sewer connections. Two of his properties were addressed in the newspapers for bids for connection to sewer, to be paid for by the City using ARPA funding, but he has received no update. The City only received one bid for the project, and did not vote to accept or reject the bid, so the project did not move forward. Mr. Frazier has concerns regarding what he is responsible for repairing or if he is now required to connect to the sewer. Commissioner Crowley summed up that the initial complaint was made through the Health Department, and as long as Mr. Frazier can satisfy repairs and/or connections required by the Health Department, the City will be satisfied as well.

Commissioner Crowley updated the other commission members about a recent issue with a food trailer at Baker Park. The new owners of Polar Paradise had contacted the City about setting their snow cone trailer at Baker Park for the summer. There was a misunderstanding discovered regarding electricity use. The City was of the understanding the trailer would use electricity from the park during business hours; however, the business was found to be using electricity non-stop. When approached about the constant usage, the business owners chose to move their trailer to a different location in Dixon. Commissioner Crowley wants to be sure all food trucks coming into the City are only using City-paid electricity during business operation hours.

A motion to adjourn was made by Commissioner Webb, seconded by Commissioner Norman, all ayes.

Signed: \_\_\_\_\_

  
Terry Webb, Mayor Pro Tem, City of Dixon

  
Barbara Goff, City Clerk, City of Dixon